



Clearing Member Application

User Guide

Version 1.01

Table of Contents

1**Clearing Member User Creation****2****Clearing Member User Rights****3****Clearing Member Bank Addition****4****Clearing Member Funds Payin Entry and Allocation to Trading Member****5****Allocated Funds Deallocation / Reallocation****6****Reports — Live, Historical & EoD Downloads**

1

Clearing Member User Creation

Setting up the CM admin login and creating application users

Access the CM Portal

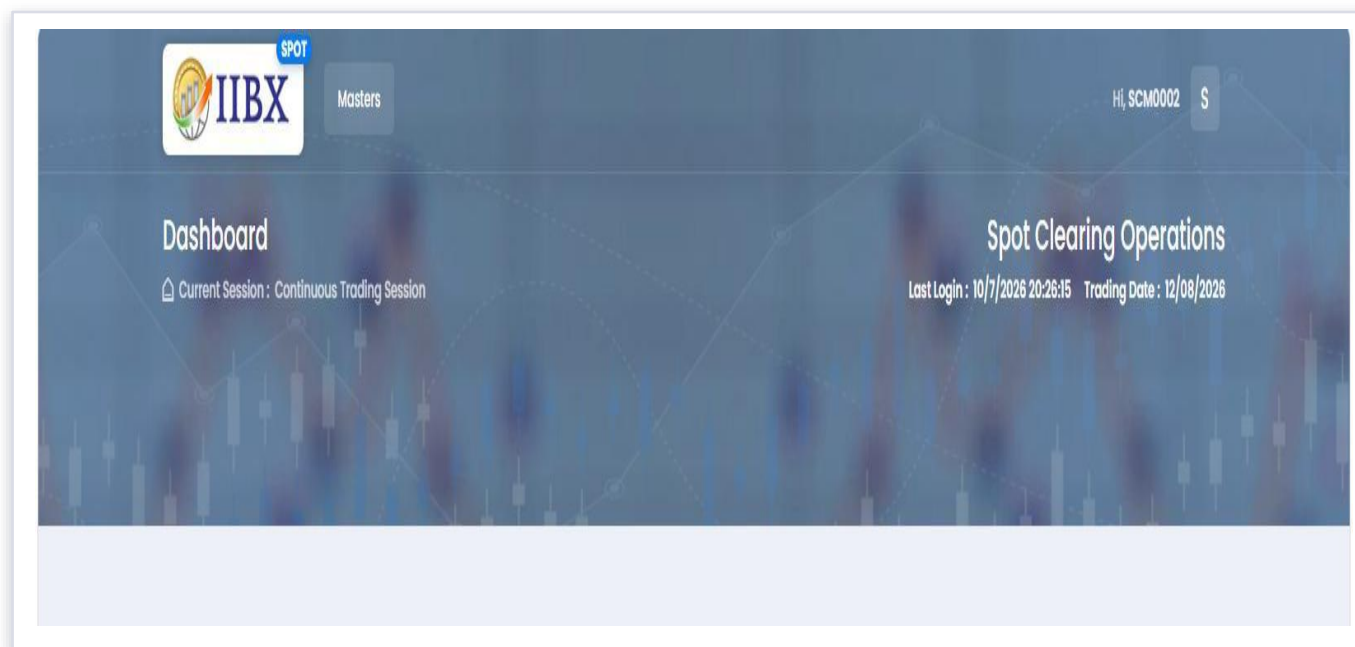
- IIBX provides each Clearing Member (CM) an Admin user ID for user creation and assigning user rights.
- The CM enters the provided user ID and password using the dedicated portal link:

<https://imgccspot.iibx.co.in/>



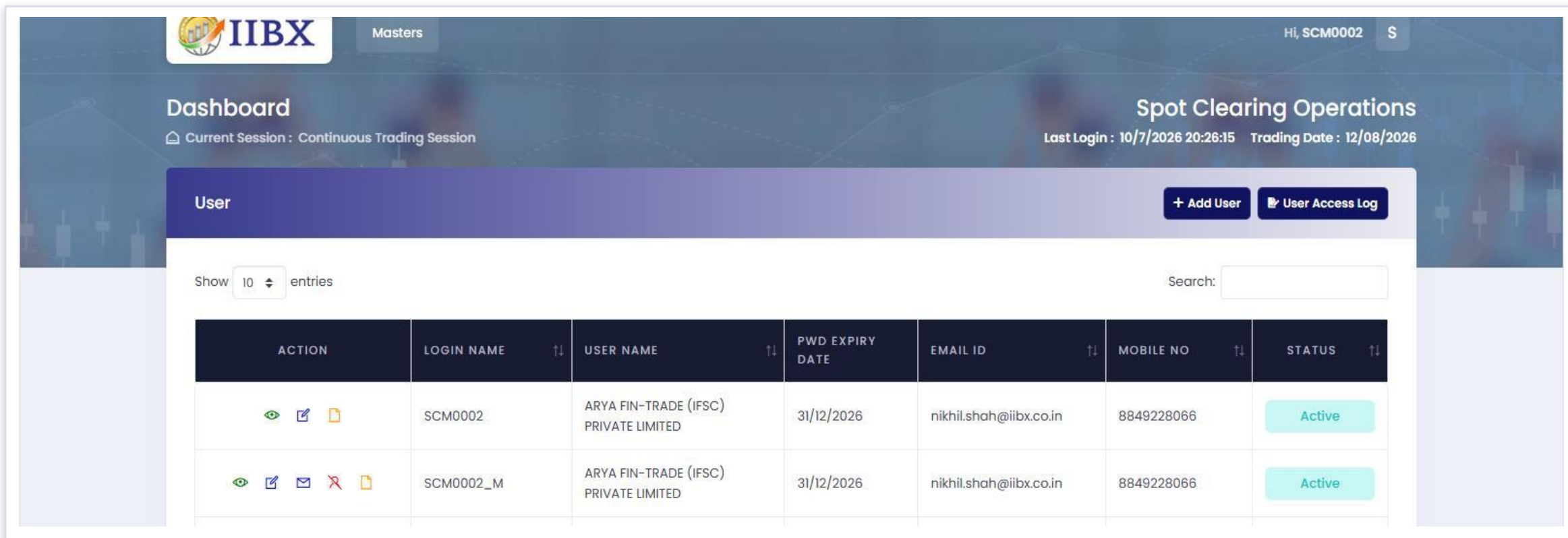
Sign In to the Admin User

- The CM enters the provided CM Member Code, Login ID, Password and Captcha.
- Click “Sign In” to log in to the Admin user account.



Navigate to Add User

- After login, go to Masters → User → Add User option.



Dashboard
Current Session : Continuous Trading Session

Spot Clearing Operations
Last Login : 10/7/2026 20:26:15 Trading Date : 12/08/2026

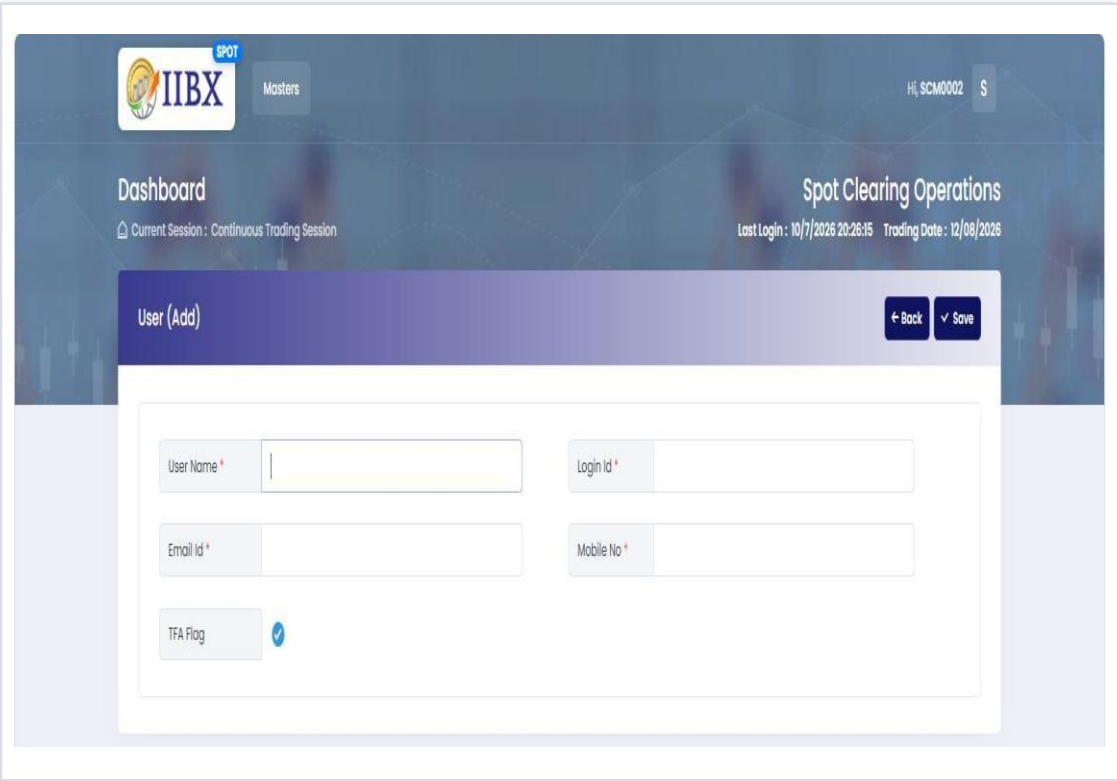
User [+ Add User](#) [User Access Log](#)

Show 10 entries Search:

ACTION	LOGIN NAME	USER NAME	PWD EXPIRY DATE	EMAIL ID	MOBILE NO	STATUS
  	SCM0002	ARYA FIN-TRADE (IFSC) PRIVATE LIMITED	31/12/2026	nikhil.shah@iibx.co.in	8849228066	Active
    	SCM0002_M	ARYA FIN-TRADE (IFSC) PRIVATE LIMITED	31/12/2026	nikhil.shah@iibx.co.in	8849228066	Active

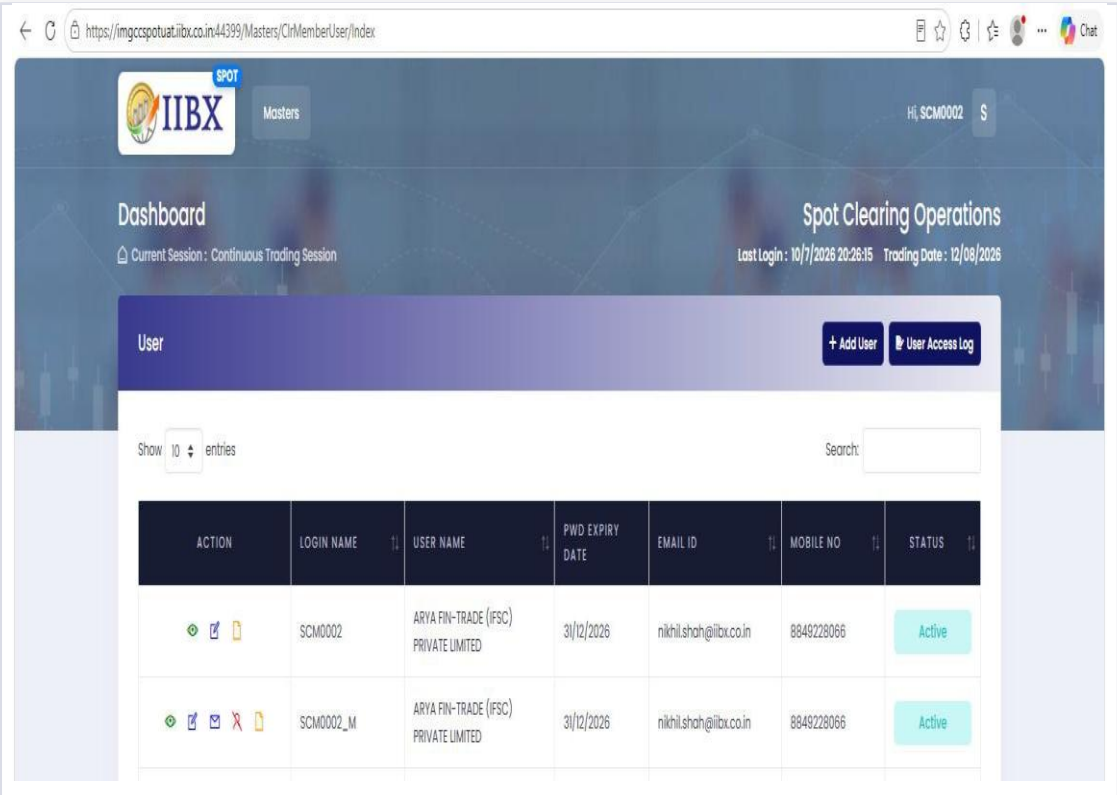
Enter User Details

- CM adds User details — User Name, Login ID, Email ID, Mobile ID — and clicks Save.
- Once the user created one time password would be sent to registered email ID of the user.



The screenshot shows the 'User (Add)' form in the IIBX dashboard. The form is titled 'User (Add)' and has a 'Back' button and a 'Save' button. It contains the following fields:

- User Name *
- Login Id *
- Email Id *
- Mobile No *
- TFA Flag (checked)



The screenshot shows the 'User' table in the IIBX dashboard. The table has the following columns: ACTION, LOGIN NAME, USER NAME, PWD EXPIRY DATE, EMAIL ID, MOBILE NO, and STATUS. There are two rows of data shown.

ACTION	LOGIN NAME	USER NAME	PWD EXPIRY DATE	EMAIL ID	MOBILE NO	STATUS
  	SCM0002	ARYA FIN-TRADE (IFSC) PRIVATE LIMITED	31/12/2026	nikhil.shah@iibx.co.in	8849228066	Active
   	SCM0002_M	ARYA FIN-TRADE (IFSC) PRIVATE LIMITED	31/12/2026	nikhil.shah@iibx.co.in	8849228066	Active

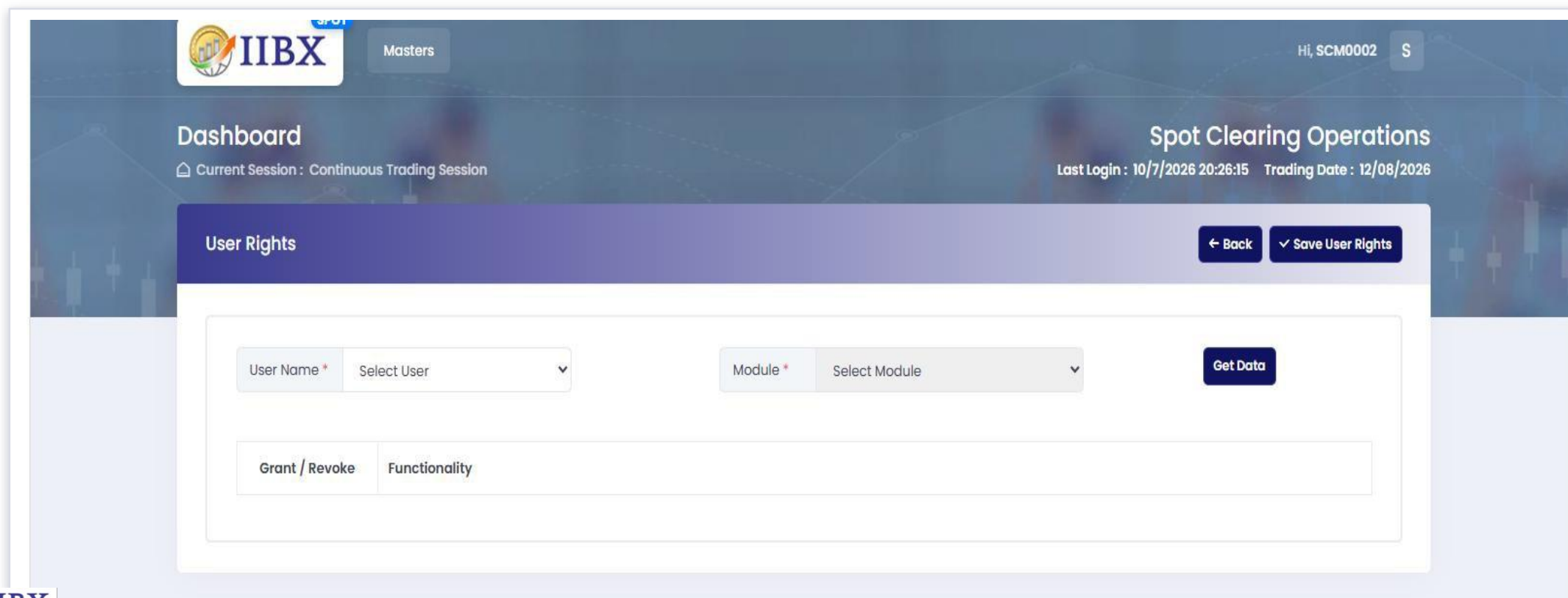
2

Clearing Member User Rights

Granting and revoking module-level access for each user

Grant / Revoke User Rights

- Once the user is created by the CM, all operation rights are granted by default to the newly created user. If needed, the admin can revoke them using the User Rights tab within the module selection.
- CM selects the Username, selects the Module, and clicks Get Data.
- CM Revokes functionality as per the user's requirement and clicks Save User Rights.



The screenshot displays the IIBX Spot Clearing Operations dashboard. At the top, the IIBX logo is on the left, and the user's session information "Hi, SCM0002 S" is on the right. Below the header, the "Dashboard" section shows "Current Session : Continuous Trading Session" and "Spot Clearing Operations" with "Last Login : 10/7/2026 20:26:15" and "Trading Date : 12/08/2026". The "User Rights" section is highlighted with a purple header. It contains two dropdown menus: "User Name *" with "Select User" and "Module *" with "Select Module". A "Get Data" button is to the right of these dropdowns. Below the dropdowns, there is a table with two columns: "Grant / Revoke" and "Functionality".

Grant / Revoke	Functionality
----------------	---------------

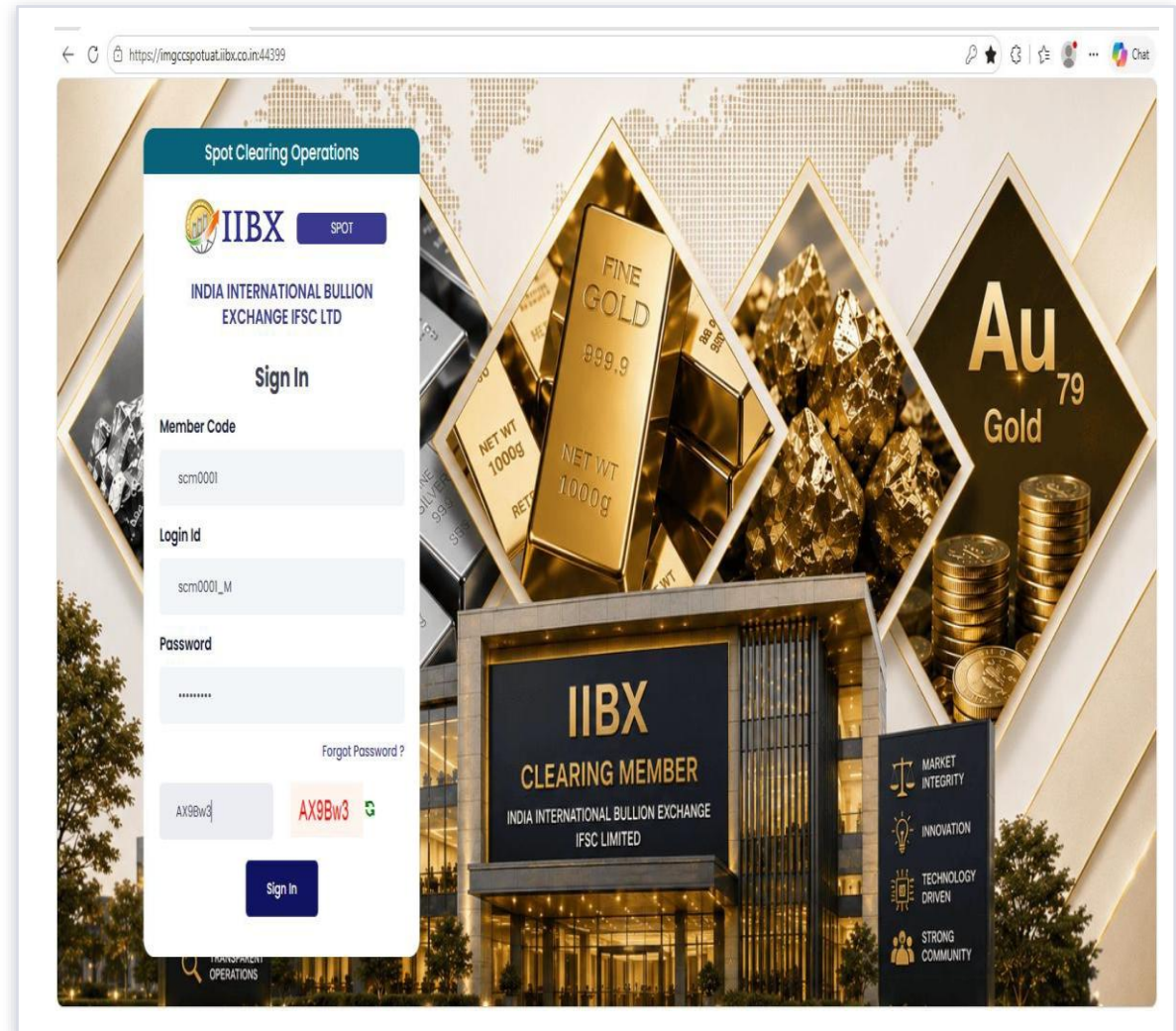
3

Clearing Member Bank Addition

Adding a settlement bank account for fund pay-in

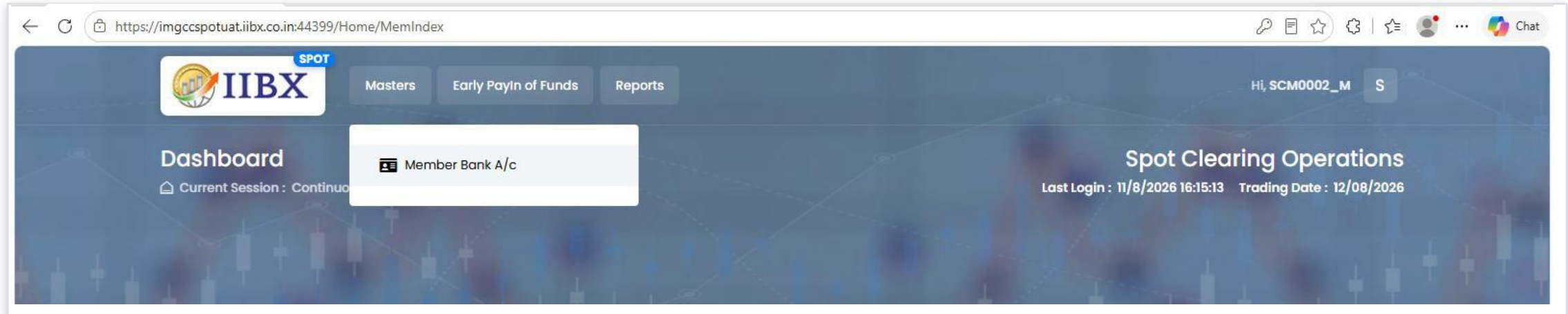
Sign In to the Application

- After user creation, the user logs into the Application to add a bank for fund pay-in and settlement.
- CM enters CM Code in Member Code, the already-created User in Login ID, Password, Captcha and clicks “Sign In”.

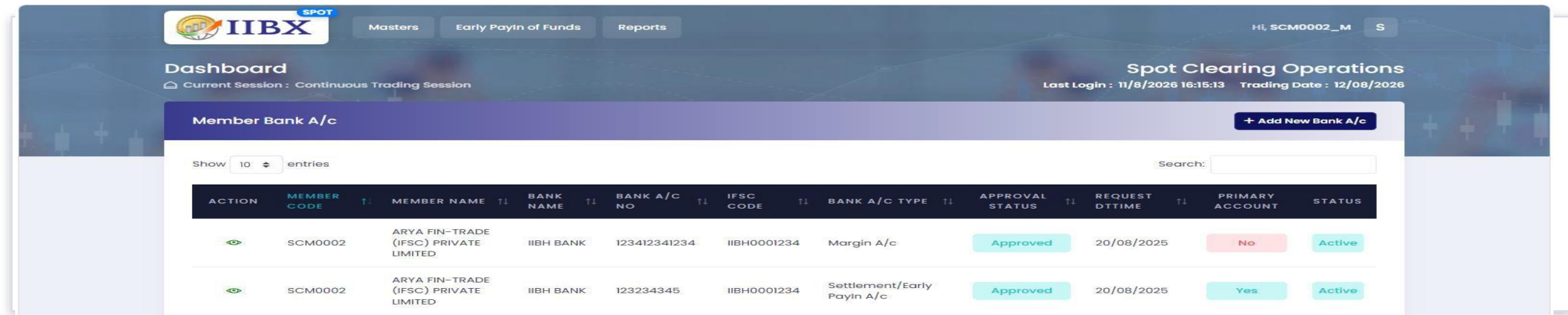


Navigate & Add a Bank Account

- Go to Masters → Member Bank A/C.

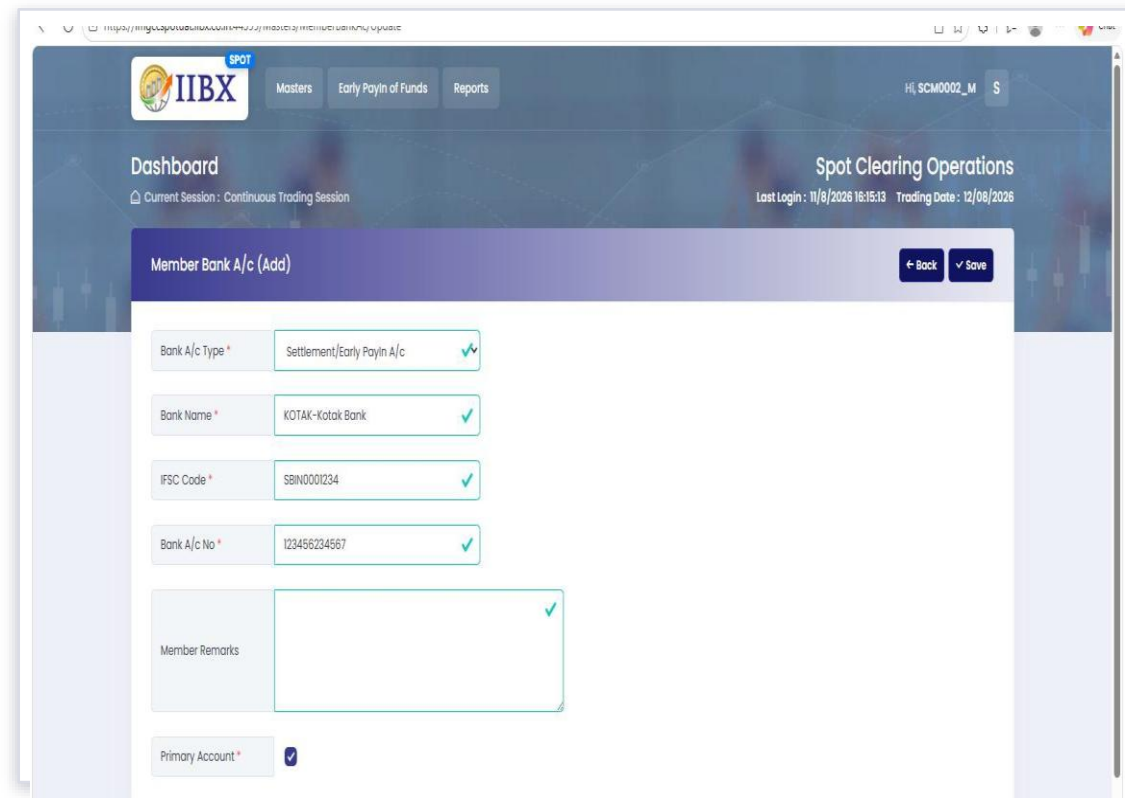
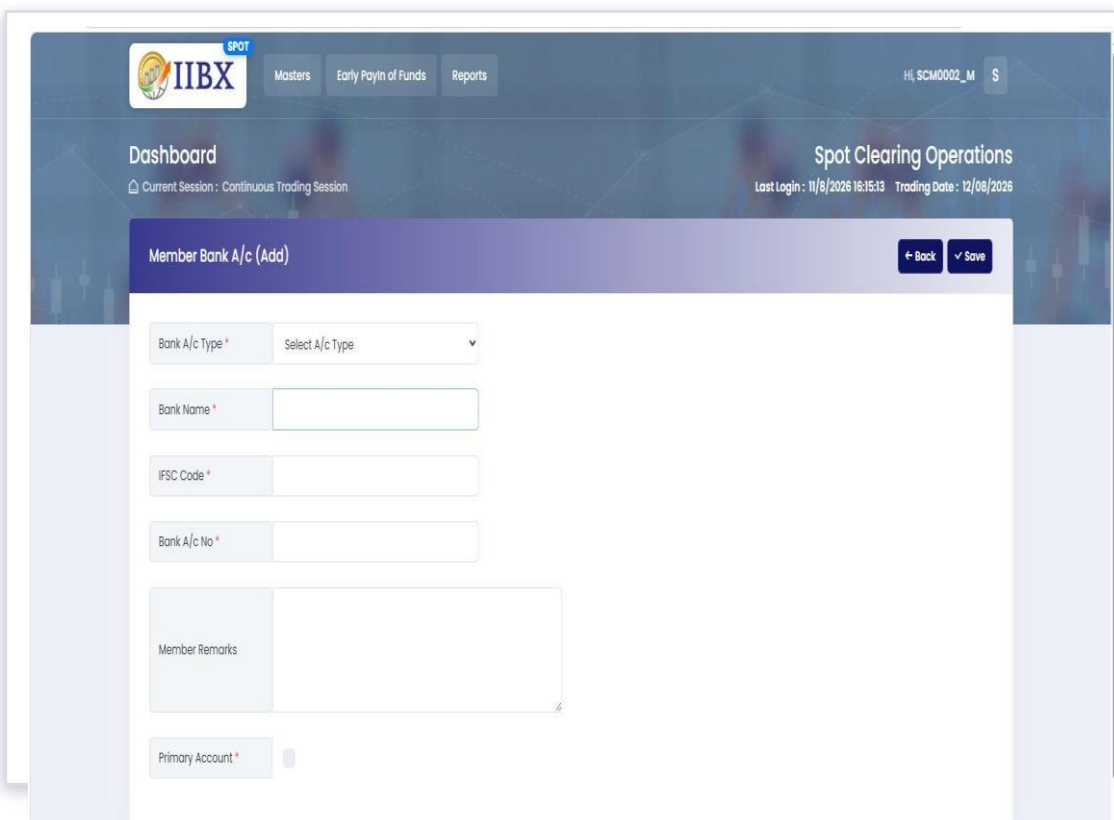


- Click the Add New Bank A/C button to add a bank.



Enter Bank Account Details

- After clicking Add Bank A/C, select the Bank A/C type and fill in Bank Name, IFSC Code and Bank A/C No.
- Tick Primary Account if the details provided are the default primary account, as shown below.



Approval & Activation

- After clicking the Save button, the bank addition request flows to IIBX for verification and approval.
- Once IIBX approves the request, the Member is ready to provide Early Pay-in.



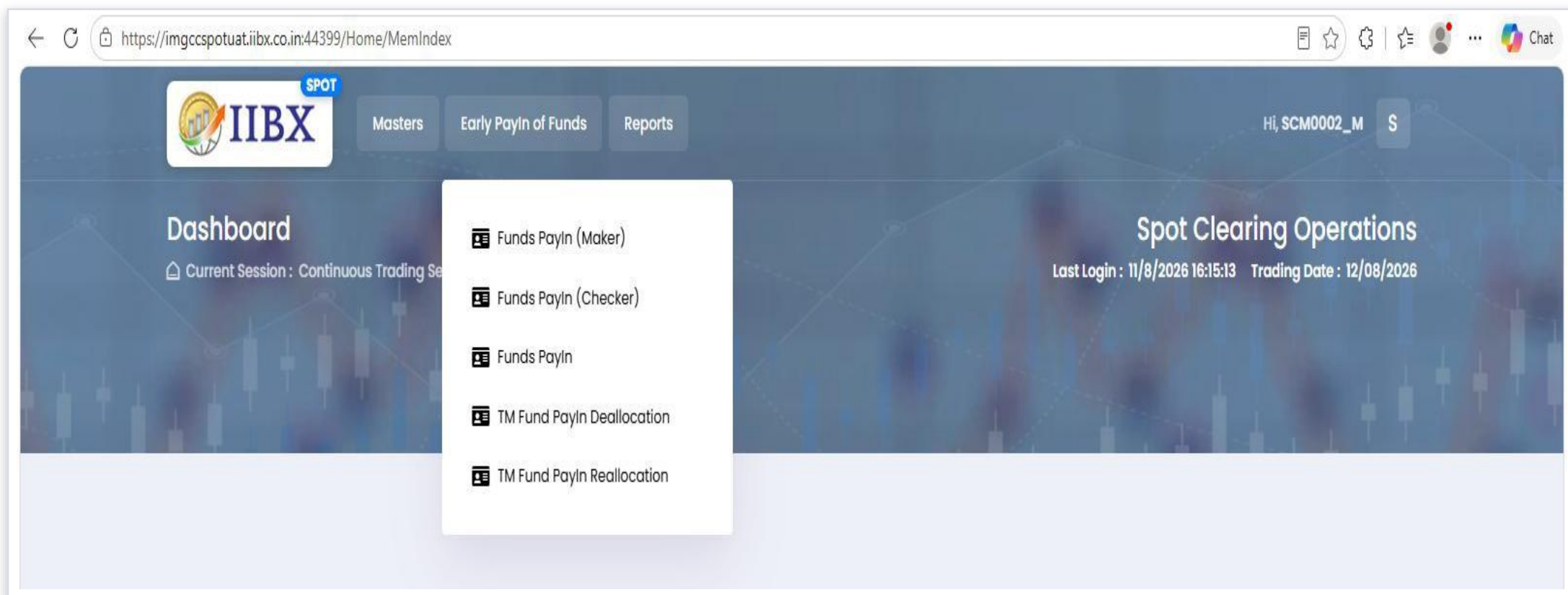
4

Clearing Member Fund Entry & Allocation to Trading Member

Early Pay-in of Funds (EPIF): Maker entry and Checker approval

Maker: Create a Fund Pay-in Request

- The Clearing Member logs in for Early Pay-in of Funds (EPIF) entry as a Maker.
- For Maker entry, go to Early PayIn of Funds → Funds PayIn (Maker) and create a Fund pay-in request.



Place Early Payin Request

- For a new entry, go to Early PayIn of Funds → Funds Payin (Maker) → Place Early Payin Request.



SPOT

MastersEarly PayIn of FundsReports

Hi, SCM0002_M S

Dashboard

Current Session : Continuous Trading Session

Spot Clearing Operations

Last Login : 11/8/2026 16:15:13Trading Date : 12/08/2026

Early PayIn Of Funds Request – Maker

+ Place Early PayIn Request

Show 10 entries

Search:

ACTION	REQUEST DATE	REQUEST NO	SETTLEMENT TYPE	SETTLEMENT NO.	BANK NAME	BANK A/C NO.	EPF AMOUNT	APPROVAL STATUS	MAKER ID	MAKER DTTIME
	11/08/2026	202608EPF00000283	T + 0	2627091	IIBH BANK	123234345	10,00,00,000.00	Approved	SCM0002_M	11/08/2026 16:15:42
	10/08/2026	202608EPF00000273	T + 0	2627090	IIBH	123234345	10,00,00,000.00	Approved	SCM0002_M	10/08/2026

CM-Maker : Select Pay-in Options

- Settlement Type.
- EPF Bank A/C.
- Enter the prescribed amount in the 'Early Pay-in Amount' field.
- Upload a file, if any, in Payment Advice Note (PDF, JPEG).

Early PayIn Of Funds Request - Maker (Place Request) Go Back Submit Request

Settlement Type * T + 0 Settlement No. * 2627092

EPF Bank A/c * IIBH BANK - A/c No. 123234345 ✓

Early PayIn Amount * 1000000 ✓

Payment Advice Note Choose File No file chosen ✓

Maker's Remarks ✓

Funds PayIn BreakUp at Trading Member Level

ACTION	TM CODE	TM NAME	PAYIN AMOUNT
Details not found			

TM Code - Name TM0009 - ARYA FIN-TRADE (IFSC) PRIV ✓

Early PayIn Amount 1000000

ADD

CM-Maker : TM-Level Fund Pay-in Breakup

- In 'Funds Pay-in Breakup at Trading Member Level', the CM Maker selects the respective Trading Member (TM) from 'TM Code-Name'.
- Total of Funds payin break up of EPF TM level , Must match with the Early Payin amount entered by the CM.
- Click Add and then Submit Request.

Dashboard
 Current Session : Continuous Trading Session

Spot Clearing Operations
 Last Login : 9/9/2026 10:17:21 Trading Date : 09/09/2026

Early Payin Of Funds Request – Maker (Place Request)
Go Back
Submit Request

Settlement Type *
 T + 0

Settlement No. *
 2627110

EPF Bank A/c *
 IIBH BANK – A/c No. 11111122222223333

Early Payin Amount *
 100000.00

Payment Advice Note
 Choose File No file chosen

Maker's Remarks

Funds Payin BreakUp at Trading Member Level

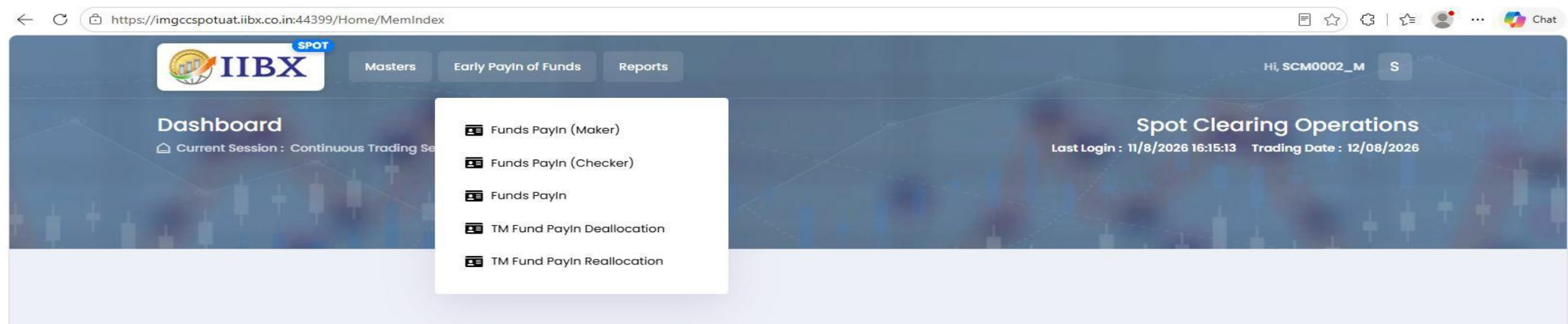
TM Code – Name
 Early Payin Amount
 0.00

ACTION	TM CODE	TM NAME	PAYIN AMOUNT
	TM0005	TM0005 – TCM0005	50,000.00
	TM0015	TM0015 – TM0015 TCM0005	50,000.00

ADD

Checker : Review Pending Entries

- For checking and approval, go to Early PayIn of Funds → Funds PayIn (Checker).



- The EPF entry made by the Maker is visible on this page.

Early PayIn Of Funds Request – Checker									
Show 10 entries		Search:							
ACTION	REQUEST DATE	REQUEST NO	SETTLEMENT TYPE	SETTLEMENT NO.	BANK NAME	BANK A/C NO.	EPF AMOUNT	APPROVAL STATUS	MAKER ID
 	12/08/2026	202608EPIF0000288	T + 0	2627092	IIBH BANK	123234345	1,23,456.00	Pending Approval by CM Checker	SCM000
 	11/08/2026	202608EPIF0000283	T + 0	2627091	IIBH BANK	123234345	10,00,00,000.00	Approved	SCM000
 	10/08/2026	202608EPIF0000273	T + 0	2627090	IIBH BANK	123234345	10,00,00,000.00	Approved	SCM000

Checker: Approve the Entry

- The details of the EPF entry made by the CM Maker are displayed for review.
- The CM Checker verifies all details and clicks the Action button to proceed.
- The CM Checker clicks 'Accepted' and adds Remarks (if any) in the 'Approval Details' field.
- The Checker then clicks Accepted, followed by Submit Approval on the top-right corner.

Early PayIn Of Funds Request – Checker (Approval)

[Go Back](#) [Submit Approval](#)

Request Date12/08/2026

Settlement TypeT + 0

EPF Bank A/cIIBH BANK – 123234345

Payment Advice Note [View Payment Advice Note](#)

Request No.202608EPIF0000288

Settlement No.2627092

Early PayIn Amount123,456.00

Maker's Remarks

Funds PayIn BreakUp at Trading Member Level

TM CODE	TM NAME	PAYIN AMOUNT
TM0009	ARYA FIN-TRADE (IFSC) PRIVATE LIMITED	123,456.00

Approval Details

Approval Status ☒ Accepted ☐ Rejected

Remarks

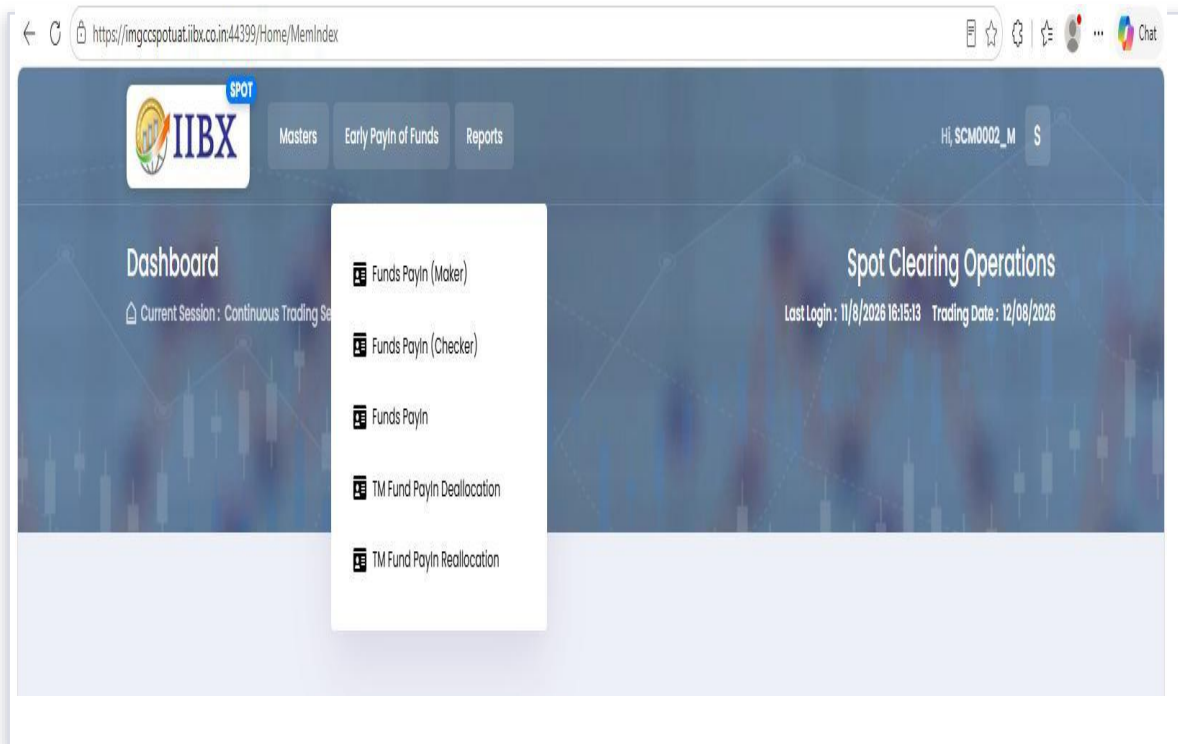
Checker: Confirm & Submit Approval

- Once approved by both Maker and Checker, the transaction is sent to the Bank's login for its approval. After Bank and IIBX approval, the TM receives the Allocation Amount in their application login.

Early Payin Of Funds Request - Maker										
Show 10 entries Search:										
QUEST NO	SETTLEMENT TYPE	SETTLEMENT NO.	BANK NAME	BANK A/C NO.	EPF AMOUNT	APPROVAL STATUS	MAKER ID	MAKER DTIME	CHECKER ID	CHECKER DTIME
2608EPF0000288	T + 0	2627092	IIBH BANK	123234345	1,23,456.00	Approved	SCM0002_M	12/08/2026 16:00:37	SCM0002_C	12/08/2026 16:01:34
2608EPF0000283	T + 0	2627091	IIBH BANK	123234345	10,00,00,000.00	Approved	SCM0002_M	11/08/2026 16:15:42	SCM0002_C	11/08/2026 16:16:13

Funds PayIn Report

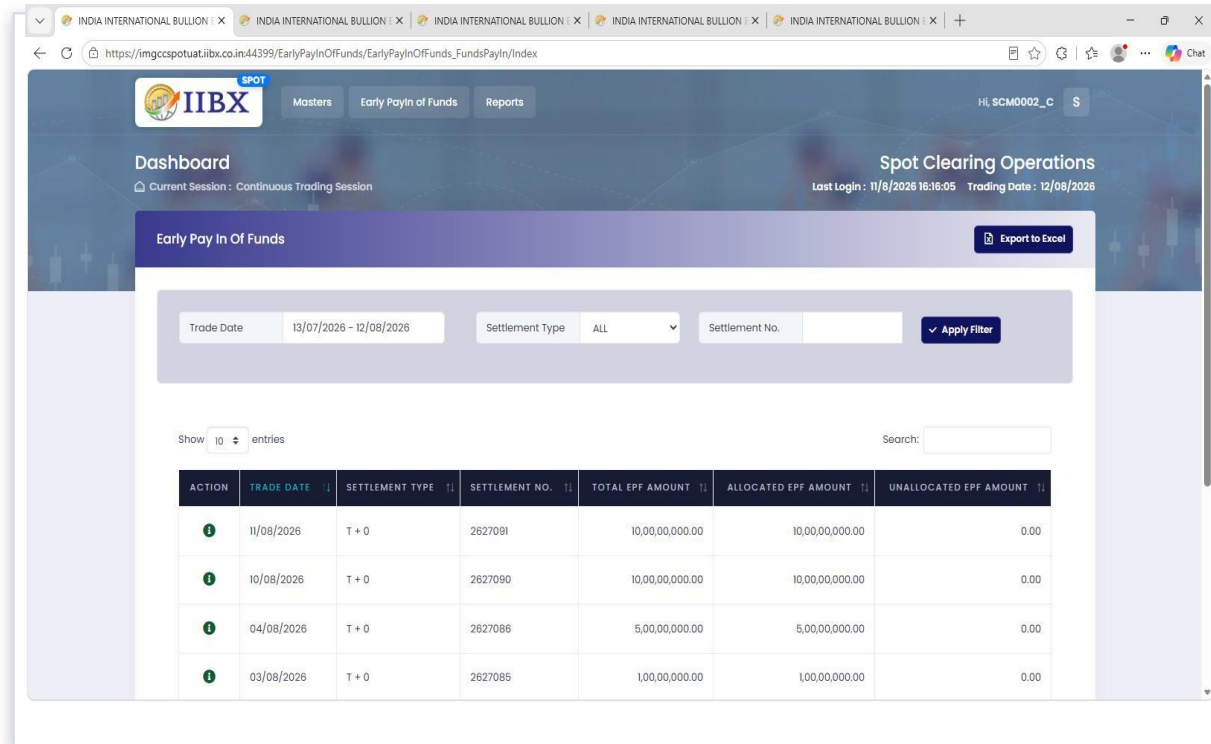
- The summarized Funds Pay-in Allocation of the TM reflects in the Funds PayIn Report (Early Payin of Funds → Funds Payin).
- The approved EPF details and summarized Funds Pay-in details are shown as below.



The screenshot shows the IIBX dashboard with the 'Funds PayIn' menu option highlighted. The dashboard includes a 'Spot Clearing Operations' section with 'Last Login: 11/8/2026 16:15:13' and 'Trading Date: 12/08/2026'.

Menu options visible in the dropdown:

- Funds PayIn (Maker)
- Funds PayIn (Checker)
- Funds PayIn
- TM Fund PayIn Deallocation
- TM Fund PayIn Reallocation



The screenshot shows the 'Early Pay In Of Funds' report with a table of EPF details. The table includes columns for Action, Trade Date, Settlement Type, Settlement No., Total EPF Amount, Allocated EPF Amount, and Unallocated EPF Amount.

ACTION	TRADE DATE	SETTLEMENT TYPE	SETTLEMENT NO.	TOTAL EPF AMOUNT	ALLOCATED EPF AMOUNT	UNALLOCATED EPF AMOUNT
1	11/08/2026	T + 0	2627091	10,00,00,000.00	10,00,00,000.00	0.00
1	10/08/2026	T + 0	2627090	10,00,00,000.00	10,00,00,000.00	0.00
1	04/08/2026	T + 0	2627086	5,00,00,000.00	5,00,00,000.00	0.00
1	03/08/2026	T + 0	2627085	1,00,00,000.00	1,00,00,000.00	0.00

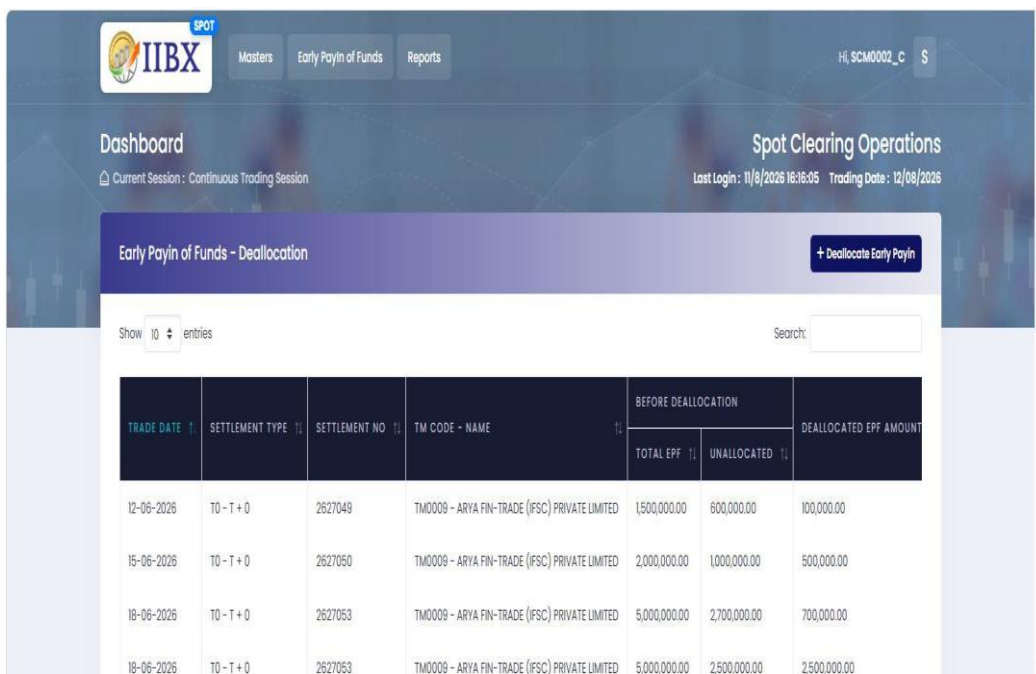
5

Allocated Funds Deallocation / Reallocation

Correcting funds wrongly allocated the TM

TM Funds PayIn Deallocation

- If a wrong TM ID was entered or a wrong amount allocated at pay-in, the CM can rectify it via Early PayIn of Funds → TM Funds PayIn Deallocation → “Deallocate Early Payin”.
- In the tab that opens, select the Settlement Type and Trading Member, then click “Get Details”.
- Total, Allocated and Unallocated EPIF Amounts appear; enter the Deallocation Amount and click “Deallocate” on the right. The amount is deallocated from the TM’s Unallocated EPF.



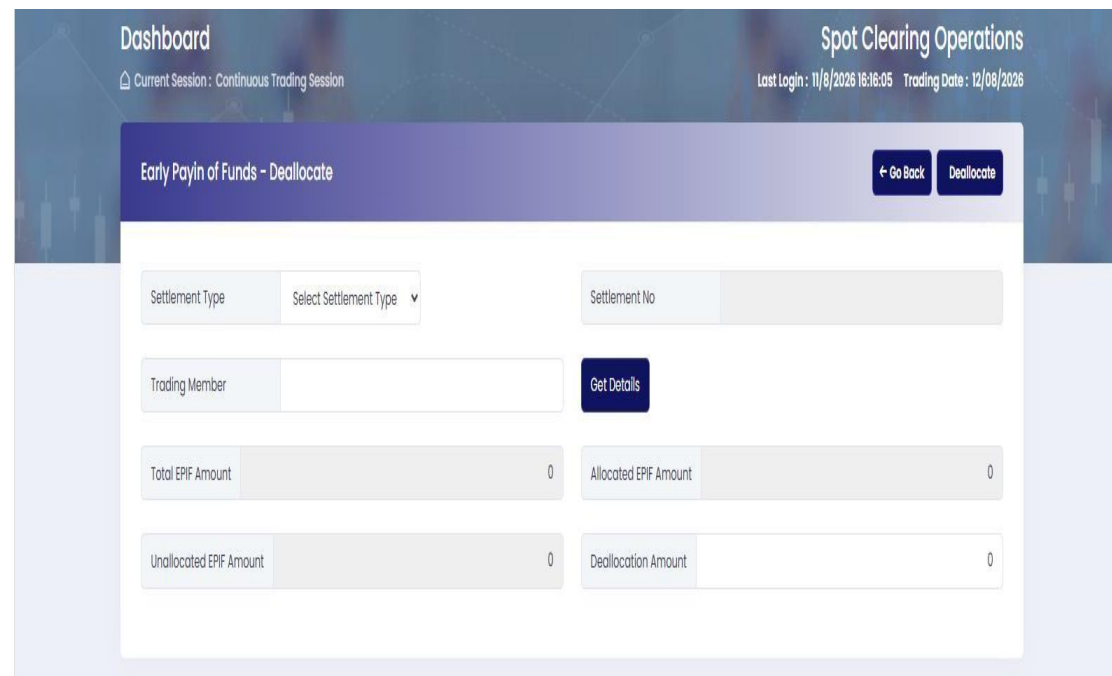
Early Payin of Funds - Deallocation

Current Session: Continuous Trading Session | Last Login: 11/8/2026 16:16:05 | Trading Date: 12/08/2026

Deallocate Early Payin

Show 10 entries | Search:

TRADE DATE	SETTLEMENT TYPE	SETTLEMENT NO	TM CODE - NAME	BEFORE DEALLOCATION		DEALLOCATED EPF AMOUNT
				TOTAL EPF	UNALLOCATED	
12-06-2026	TO - T + 0	2627049	TM0009 - ARYA FIN-TRADE (FSC) PRIVATE LIMITED	1,500,000.00	600,000.00	100,000.00
15-06-2026	TO - T + 0	2627050	TM0009 - ARYA FIN-TRADE (FSC) PRIVATE LIMITED	2,000,000.00	1,000,000.00	500,000.00
18-06-2026	TO - T + 0	2627053	TM0009 - ARYA FIN-TRADE (FSC) PRIVATE LIMITED	5,000,000.00	2,700,000.00	700,000.00
19-06-2026	TO - T + 0	2627053	TM0009 - ARYA FIN-TRADE (FSC) PRIVATE LIMITED	5,000,000.00	2,500,000.00	2,500,000.00



Dashboard

Current Session: Continuous Trading Session | Last Login: 11/8/2026 16:16:05 | Trading Date: 12/08/2026

Early Payin of Funds - Deallocate

Go Back | Deallocate

Settlement Type: Select Settlement Type | Settlement No:

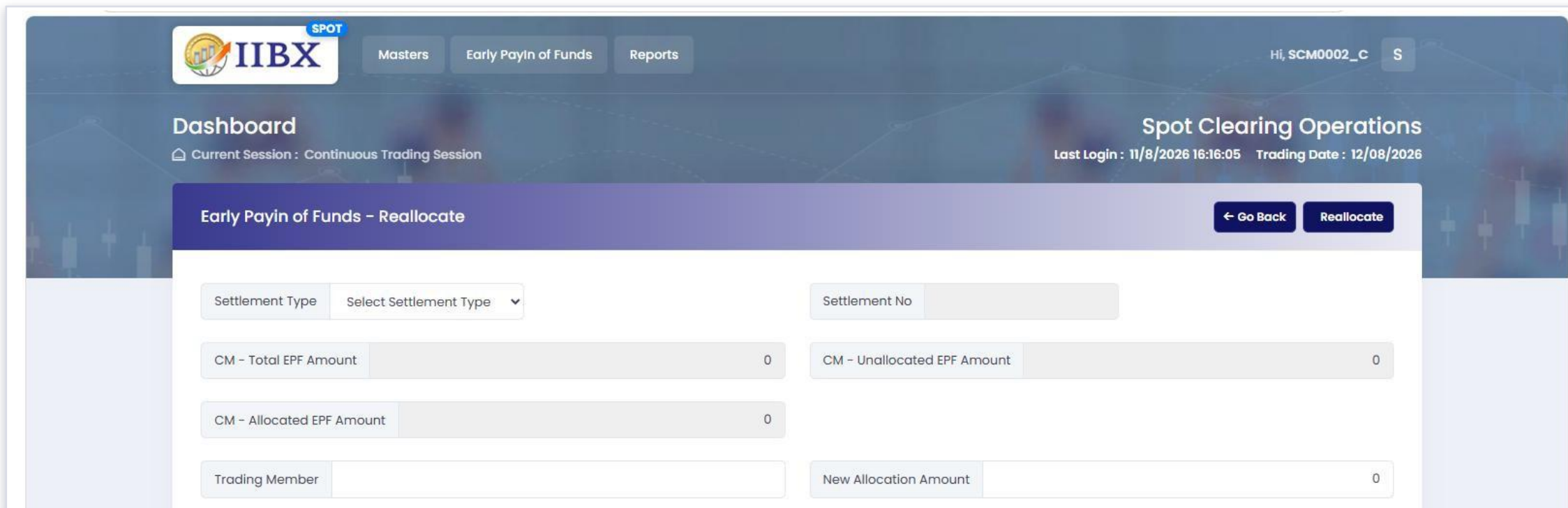
Trading Member: | Get Details

Total EPF Amount: 0 | Allocated EPF Amount: 0

Unallocated EPF Amount: 0 | Deallocation Amount: 0

TM Funds PayIn Reallocation

- For TM reallocation, go to Early PayIn of Funds → TM Funds PayIn Reallocation → “Reallocate Early Payin”.
- Select the Settlement Type. CM-Total, CM-Allocated and CM-Unallocated EPIF Amounts are displayed.
- Enter the desired amount in ‘New Allocation Amount’ for the respective TM, then click “Reallocate” on the right. The amount is reallocated from the TM’s Unallocated EPF.



The screenshot displays the IIBX Spot Clearing Operations dashboard. At the top, there are navigation tabs: Masters, Early PayIn of Funds, and Reports. The user is logged in as 'Hi, SCM0002_C' with a status of 'S'. The dashboard title is 'Spot Clearing Operations', and it shows the 'Current Session : Continuous Trading Session'. The last login was on 11/8/2026 at 16:16:05, and the trading date is 12/08/2026.

The main section is titled 'Early Payin of Funds - Reallocate'. It contains the following fields and controls:

- Settlement Type:** A dropdown menu labeled 'Select Settlement Type'.
- Settlement No:** A text input field.
- CM - Total EPF Amount:** A display field showing '0'.
- CM - Unallocated EPF Amount:** A display field showing '0'.
- CM - Allocated EPF Amount:** A display field showing '0'.
- Trading Member:** A text input field.
- New Allocation Amount:** A text input field showing '0'.

At the top right of the form, there are two buttons: 'Go Back' and 'Reallocate'.

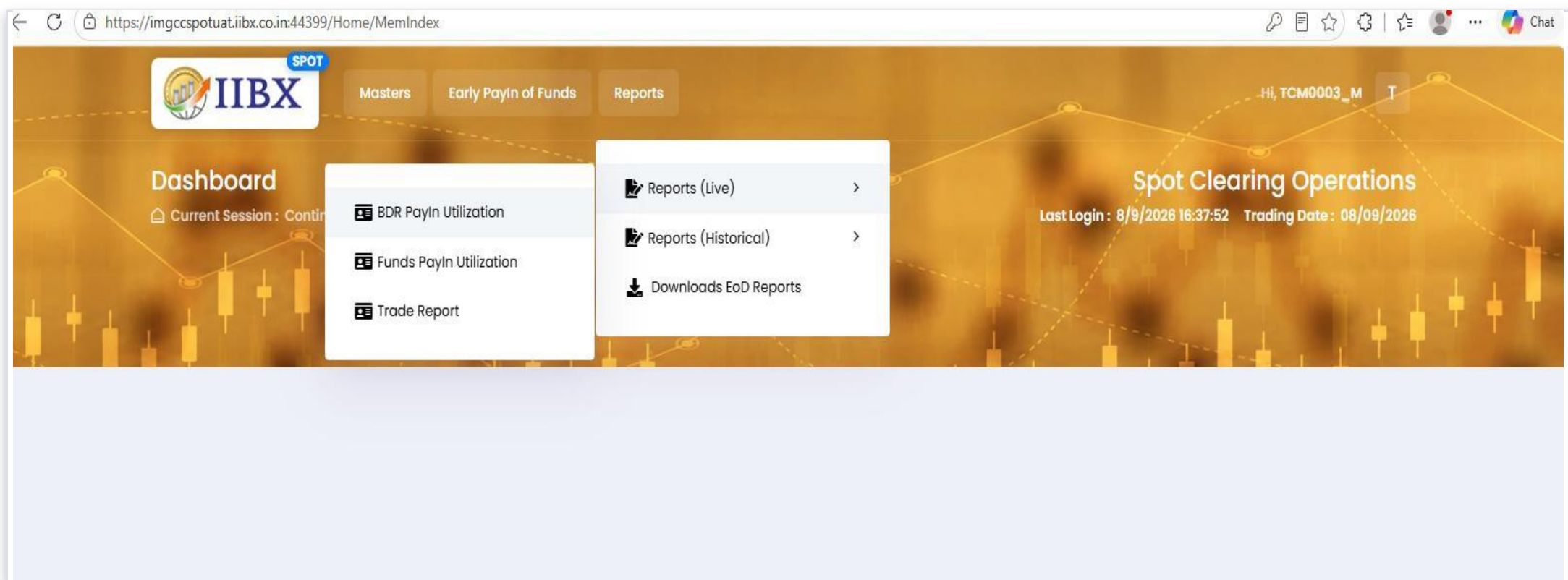
6

Reports

Live and historical reporting, plus End-of-Day report downloads

Reports Available to the CM

- In the CM Login, the CM can view and download Live and Historical reports of BDR Pay-in Utilization, Fund Pay-in Utilization and Trade Reports, TM-wise.



BDR Pay-in Utilization

- Reports → Reports (Live) — BDR Pay-in Utilization.

BDR PayIn Utilization Report

Export to Excel

TM Code

Contract

Settlement Type

All

With Client Detail

Get Report

Show 10 entries

Search:

DATE	SETTLEMENT TYPE	SETTLEMENT NO.	TM CODE	TOKEN NO	EARLY PAYIN OF BDR QTY	TOTAL SELL QTY	BALANCE QTY
No data available to show							

- Reports → Reports (Historical) — BDR Pay-in Utilization.

Historical BDR PayIn Utilization Report

Export to Excel

Date Between

09/08/2026 - 08/09/2026

TM Code

Contract

Settlement Type

All

With Client Detail

Get Report

Show 10 entries

DATE	SETTLEMENT TYPE	SETTLEMENT NO.	TM CODE	TOKEN NO	EARLY PAYIN OF BDR QTY	TOTAL SELL QTY	BALANCE QTY
No data available to show							

BDR Pay-in Utilization — How to Use

- CM clicks the Reports tab under Reports (Live), BDR Pay-in Utilization.
- Selects TM Code, Contract and settlement type then clicks “Get Report”, for Client wise details tick on box and proceed.
- CM can generate live reports of BDR Pay-in and export to Excel from the top-right.
- For Historical: CM selects the Date Range, TM Code, Contract and settlement type then clicks “Get Report”, for Client wise details tick on box and proceed.

Fund Utilization

- Reports → Reports (Live) — Fund Pay-in Utilization.

Dashboard

Current Session :

Spot Clearing Operations

Last Login : 8/9/2026 16:37:52 Trading Date : 08/09/2026

Funds PayIn Utilization Report

Export to Excel

TM Code

Settlement Type

All

Get Report

Show 10 entries

Search:

DATE	SETTLEMENT TYPE	SETTLEMENT NO.	MEMBER CODE	ALLOTTED EPF VALUE	TOTAL BUY VALUE	BALANCE EPF
No data available to show						

Showing 0 to 0 of 0 entries

<< < > >>

- Reports → Reports (Historical) — Fund Pay-in Utilization.

Dashboard

Current Session :

Spot Clearing Operations

Last Login : 8/9/2026 16:37:52 Trading Date : 08/09/2026

Historical Funds PayIn Utilization Report

Export to Excel

Date Between

09/08/2026 – 08/09/2026

TM Code

Settlement Type

All

Get Report

Show 10 entries

Search:

DATE	SETTLEMENT TYPE	SETTLEMENT NO.	MEMBER CODE	ALLOTTED EPF VALUE	TOTAL BUY VALUE	BALANCE EPF
No data available to show						

Showing 0 to 0 of 0 entries

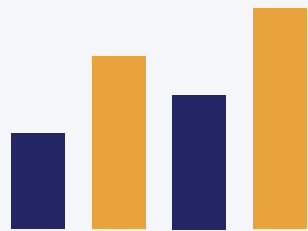
<< < > >>

Fund Utilization — How to Use

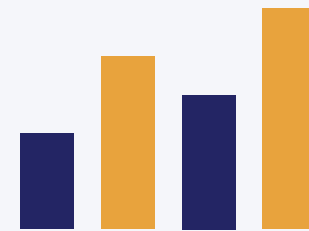
- CM clicks the Reports tab under Reports (Live), Fund Pay-in Utilization and selects the TM Code and settlement type then clicks “Get Report”.
- CM can generate live reports of Fund Pay-in and export to Excel from the top-right.
- For Historical: CM selects the Date Range and TM Code and settlement type clicks “Get Report”, then exports to Excel the same way.

Trade Report

- Reports → Reports (Live – Historical) — Trade Report.
- In CM Login, the CM can view and download both live and historical Trade Reports.
- Select the option as applicable and click “Get Data”; after generation, download via the top-right ‘Export the Excel’ button.



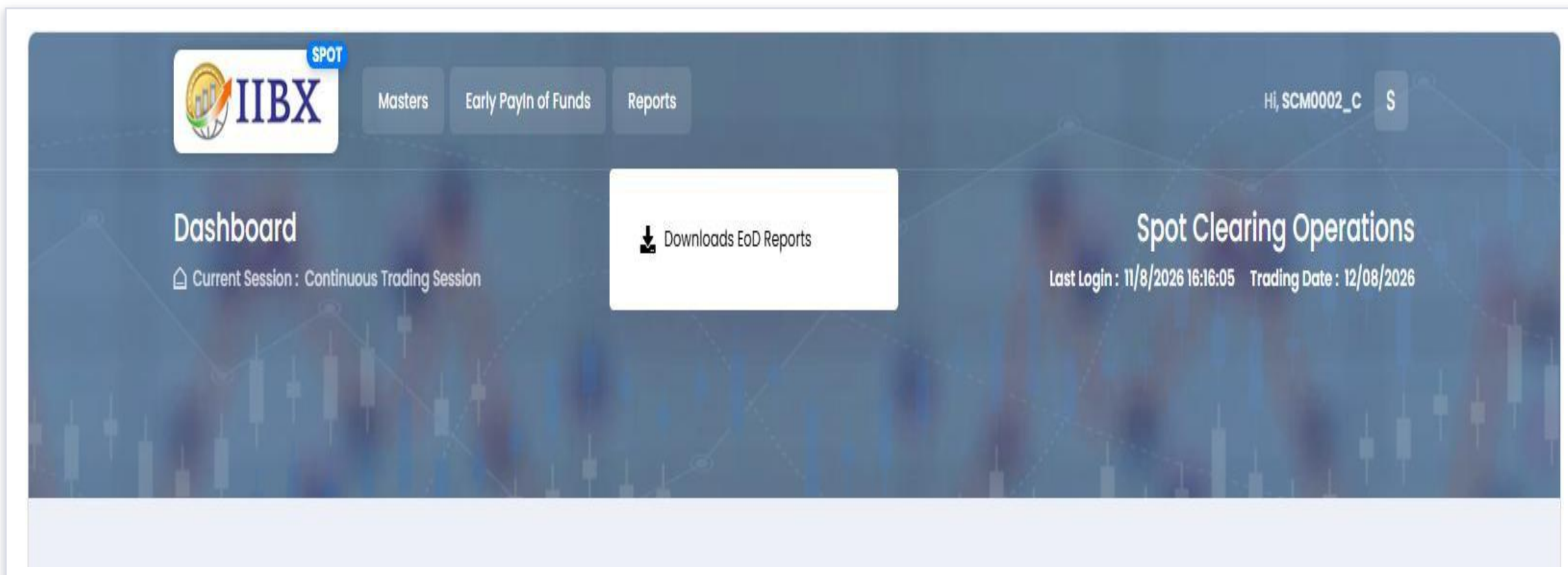
Live Trade Report



Historical Trade Report

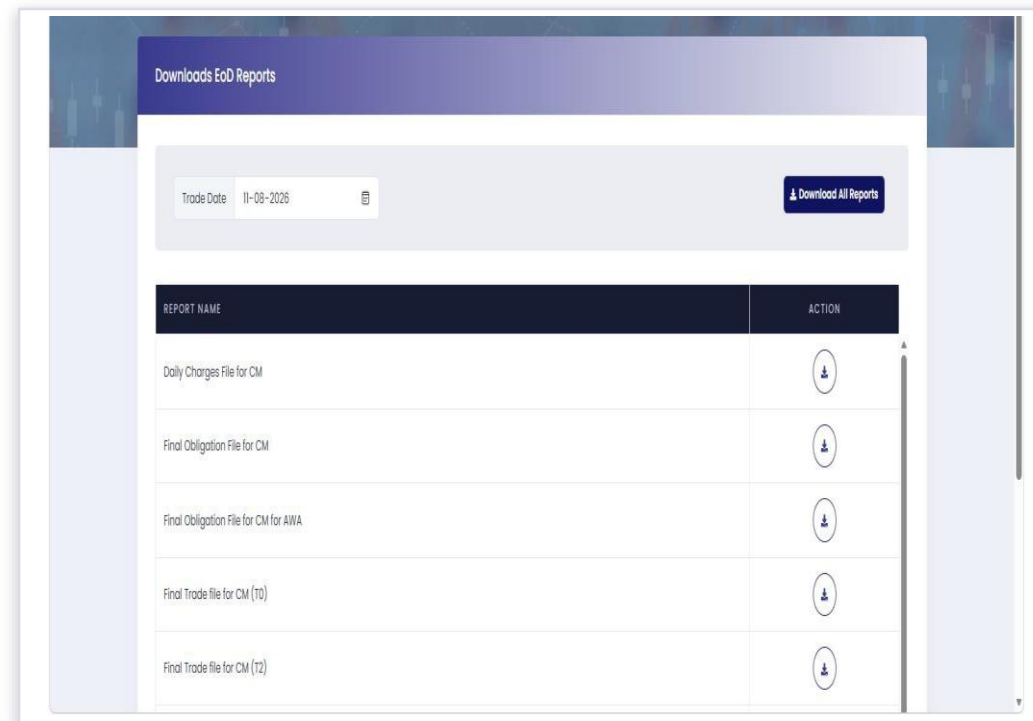
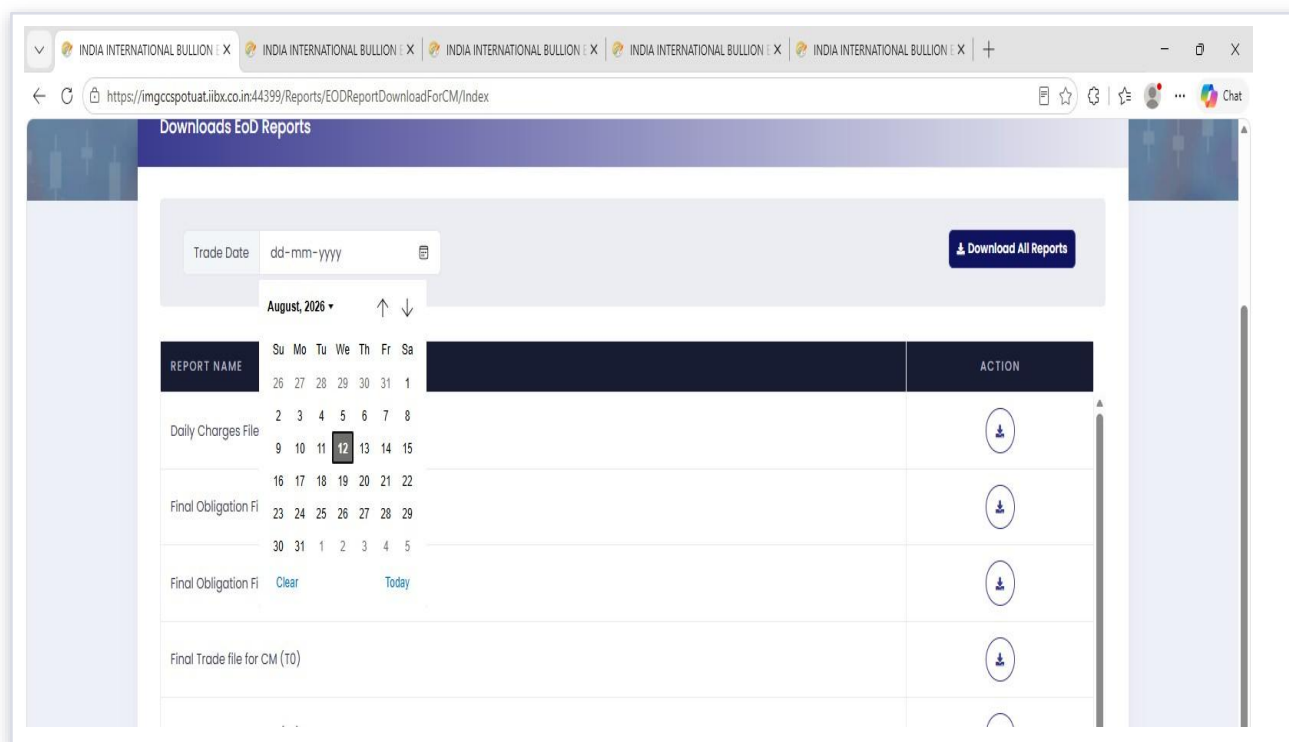
Download EoD Reports — Navigate

- To download the End of Day (EoD) Report, the CM follows the steps below.
- Click the “Reports” tab, then select “Download EoD Reports” (Reports → Download EoD Report).



Download EoD Reports — All or Individual

- The “Download EoD Reports” tab is displayed. CM selects the desired date in ‘Trade Date’, then clicks “Download All Reports” for all reports.
- For an individual file, click the download button next to the specific file name





Thank You

*** END OF DOCUMENT ***