GUIDE/INSTRUCTIONS FOR NEW MEMBERSHIP AT IIBX		
S.No.	**Remarks**	**Submitted (Yes/No)**
1.	**NOC from IFSCA for setting up Wholly Owned Subsidiary (WOS) Company and infusing of Capital for Membership** *(Only for new entity in IFSC - NOC shall be obtained by holding company)*	
2.	**IIBX Membership Application Form** 1. To be given on letterhead of the applicant 2. All details to be filled in 3. Each page should be stamped and initiated by the authorized signatory (ies). 4. The last page should be dated, stamped and signed by the authorized signatories	
3.	**Undertaking** 1. To be given on letterhead of the applicant 2. All details to be filled in 3. Each page should be stamped and initiated by the authorized signatory (ies). 4. The last page should be dated, stamped and signed by the authorized signatories	
4.	**Details of Directors/Designated Officers** 1. To be given as per the format prescribed by IIBX, stamped and signed by the authorized signatories	
5.	**Shareholding Pattern** To be given as per the format prescribed by IIBX, stamped and signed by the authorized signatories. *(Not required for Nominated Bank and IBU)*	
6.	**Networth Certificate** 1. To be given as per the format prescribed by IIBX, stamped and duly certified by CA 2. The certification of the CA should not be older than 6 months from the date of submission of application 3. The figures reported in Computation of net worth should tally with the relevant figures as reported in the Balance Sheet	
7.	**Audited Annual Accounts (Latest Audited)** 1. To be certified by authorized signatory. *(Only for Existing Entity at IFSC)*	
8.	**Approval of Development Commissioner of Kandla SEZ authority** *(Not required for Nominated Bank and IBU)*	
9.	**Experience proof of Designated Directors or any one employee** 1. To be on the letterhead of the entity certifying experience and dated. 2. The Designated Directors or any one employee should possess at least 3 years of experience and sound knowledge in precious metals industry	

10.	**Extract of Board Resolution for Membership** 1. To be on the letterhead of the applicant 2. To mention the names and designation of authorized signatory(ies) and whether jointly/severally, etc.	
11.	**MOA, AOA and Certificate of Incorporation (if applicable)** The objects of the Memorandum of Association should contain clauses pertaining to securities business. *(Not required for Nominated Bank/IBU/Branch in IFSC)*	
12.	**Clearing Member confirmation (Not applicable if applying for clearing membership)** 1. To be original / Photocopy attested by authorised signatory. 2. Applicable only if applied for Trading Membership	
13.	**PAN Card copies** 1. PAN card of the applicant 2. PAN card of the Designated Directors /Promoters 3. PAN card of the Compliance/Designated Officer of applicant	
14.	**SEBI/IFSCA Registration details (if Applicable)**	
15.	**IFSCA Registration fees as applicable**	
16.	**Copy of GST Certificate**	
17.	**Proof of Bank Accounts (Exchange dues, Client, Own)** 1. To be on the Bank's letterhead mentioning the account number, account name and the date of opening the account/Certified True Copy **2.** The nomenclature for the bank account is "<Trading member name>IIBX <Type of account>Account" (Only for Exchange Dues Account)	
18.	**Copy of TM-TCM Agreement or TM-PCM Agreement** *(Not applicable for clearing membership)*	
19.	**Clearing Member Undertaking** *(Applicable if applying for clearing membership)*	
20.	**Bank Reference Letter** *(Suggested format provided)*	
21.	**Payments for membership as per Fee and Deposit structure**	